

# Minutes



## Teleconference Meeting of the Board of Trustees

Date: August 25, 2022

Time: 6:00 p.m.

Location: Via Zoom

### **Attendees:**

Clarke, Gerald – Vice Chair

Dixon, Patricia – Trustee

Johnson Stanley, Lorna – Student Trustee

Kewanhaptewa-Dixon, Sandra – Trustee (6:21 p.m.)

Kinnamon, Joel - Chair

Mike, Dineen - Secretary

Mike, Theresa - Treasurer

Paull, Robert – Trustee

Tortez Jr., Chairman Thomas – Trustee (6:17 p.m.)

### **Absentees:**

Grubbe, Jeff - Trustee

Mike, Chairman Darrell – Trustee

Torres, Heather – Trustee

Townsend, Celeste – President & CEO

### **Guests:**

Bacca, Marli – Asst to the VP

Mariano, Ryan – Recorder & AOM

Ragan, Shawn – VP & COO

### **Invocation:**

I. **CALL TO ORDER:** Chair J. Kinnamon calls the meeting to order at 6:08 p.m., no objections.

II. **INVOCATION:** Trustee P. Dixon gives the invocation.

### **III. AGENDA:**

a. August 25, 2022:

i. Trustee P. Dixon moves to accept Agenda as is. Trustee R. Paull seconds. 7 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is unanimously carried to approve the August 25, 2022 Agenda.

1. Discussion: Trustee P. Dixon questions for adds to the Agenda. VP S. Ragan suggests eliminating the President's Report, Director's Report, and Student Report from the Agenda, as this meeting is a Monthly meeting and not a Quarterly meeting. Chair J. Kinnamon indicates he has nothing to report and may need to step out during the meeting. Chair J. Kinnamon requests for Vice Chair G. Clarke to step in during his brief absence.

### **IV. MINUTES:**

a. July 28, 2022:

i. Vice Chair G. Clarke moves to approve July 28, 2022 Minutes as is. Trustee P. Dixon seconds. 7 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried to approve July 28, 2022 Minutes.

1. Discussion: Vice Chair G. Clarke appreciated the in-depth Minutes. Trustee R. Paull requests for clear differentiation in Minutes between Trustee P. Dixon and Trustee S. Kewanhaptewa-Dixon.

## **V. REPORTS:**

- a. President Townsend Report
  - i. President C. Townsend did not attend due to family emergency. VP Ragan presented the Administrative Report.
- b. Vice President Ragan Report
  - i. VP S. Ragan reminded Trustees that the Administrative Report and the Budget and Financial Reports are what is presented during the Monthly meetings.
  - ii. VP S. Ragan spoke about new employee Dr. AnnMaria De Mars starting with CINC on August 1.
  - iii. Trustee P. Dixon questioned if the billing for Summer courses would be reflected under Student Cultural Services. VP S. Ragan clarified that summer course fees are recorded as Adjunct Faculty costs.
  - iv. Trustee R. Paull questioned if we are getting charged the office space from UCR Palm Desert. VP S. Ragan noted that they are noted in the Budget and Financials as In-Kind Donations, and the College is not being charged by UCR Palm Desert for their office space.
  - v. VP S. Ragan reported student enrollment was 73 students for Fall 2022, increasing to 75 in just a few hours. Trustee P. Dixon questioned the increase, was it due to face-to-face course offering. VP S. Ragan responded that the College is still providing hy-flex and in person courses, but there has been an increase in face-to-face support services.
- c. Board Chair Kinnamon Report
  - i. Chair J. Kinnamon indicated that he has nothing to report.
- d. Director of Development Report
  - i. Director A. Velazquez was not present; however, the Development Plan was resubmitted with the noted corrections for review and approval.
- e. Student Trustee Report
  - i. Student Trustee L. Johnson Stanley stated her appreciation for having her and Holly Riordan attend the Student Trustee Conference. She questioned the difference between her role as a Student Trustee and as Student Government President. Trustee P. Dixon clarified that the Student Government President helps the student body, and the Student Trustee role gives voice of the students and presents that voice to the Trustees.
  - ii. Student Trustee L. Johnson Stanley reported on the Student Orientation, and noted that it was great, and everyone was hospitable.
  - iii. Upcoming events include: 1) September 10 *Welcome Back* - College of the Desert, Palm Springs; and 2) November 19 Fundraising event. Student Trustee L. Johnson Stanley met with Director A. Velazquez to discuss the process.

## **VI. ACTION ITEMS:**

- a. Approval of Development Plan
  - i. Trustee P. Dixon moves to approve Development Plan. Trustee S. Kewanhaptewa-Dixon seconds. 8 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried to approve the Development Plan.
    - 1. Discussion: VP S. Ragan reminded Trustees that this was presented at the last meeting by Director A. Velazquez, and it was created with

President C. Townsend and Dr. Ronald Stewart. Trustee P. Dixon had a positive reaction to the different categories and numerical codes that were on the Development Plan. Trustee P. Dixon also noted how bold it was to add the Trustees to the Development Plan and added that reaching out to Alumni would help.

2. Vice Chair G. Clarke wanted clarification on the funds that were noted in the Development Plan. VP S. Ragan indicated that the funds are directional and that donors generally specify what they would and would not fund.
- b. Approval of Board Policy (BP) 4005 – Academic Senate tabled to October Meeting due to the Committee not being able to fully meet.
- c. Approval of Academic Senate Charter tabled to October Meeting due to the Committee not being able to fully meet.
- d. Approval of Resolution to Authorize Opening of Account at Bank of Southern California
- i. Discussion: The Resolution was not available for the meeting and was prematurely added to the Agenda without consent of President C. Townsend. The Resolution will be presented to the Trustees for a special meeting if President C. Townsend deems necessary. AOM R. Mariano reported that the request for the resolution was due to the separation of the \$5M State Fund allocation for Accreditation with the General Operational Funds.

**VII. OPEN FLOOR:**

- a. Upcoming College Events
  - i. Assemblymember Ramos Press Conference – October 15, 2022
  - ii. Gathering Under the Stars – November 5, 2022
  - iii. Imagining the Indian – December 2, 2022 (Tentative) – AOM R. Mariano spoke about the Film Screening. Producers of the film asked Director A. Velazquez to have CINC host the first part of the film's tour. It will be held at UCR Palm Desert.
- b. Faculty Senate Rep Report – Faculty Senate Rep did not report as they were not present at the meeting.

**VIII. Next Meeting:**

September 22, 2022, at 6 p.m.

- IX. ADJOURN:** Chair Kinnamon moves to adjourn with no objections. Meeting adjourns 6:50 p.m.

Approved by:   
Dineen Mike, Board of Trustees Secretary, California Indian Nations College