

Minutes



Teleconference Meeting of the Board of Trustees

Date: July 28, 2022
Time: 6:00 p.m.
Location: Via Zoom

Attendees:

Clarke, Gerald – Vice Chair
Dixon, Patricia – Trustee (7:08 pm)
Kinnamon, Joel - Chair
Mike, Dineen - Secretary
Mike, Theresa - Treasurer
Paull, Robert – Trustee
Torres, Heather - Trustee
Tortez Jr., Chairman Thomas – Trustee (6:13p)
Townsend, Celeste – President & CEO

Grubbe, Jeff - Trustee
Kewanhaptewa-Dixon, Sandra – Trustee
Mike, Chairman Darrell – Trustee

Guests:

Bacca, Marli – Asst to the VP
Collister, Daniel – Faculty Representative
Johnson Stanley, Lorna - Student
Mariano, Ryan – Recorder & AOM
Ragan, Shawn – VP & COO
Velazquez, Adolfo – Dir. of Development

Absentees:

- I. **CALL TO ORDER:** Chair Kinnamon calls the meeting to order at 6:02pm, no objections.
- II. **INVOCATION:** Vice Chair G. Clarke gives the invocation.
- III. **AGENDA:**
 - a. July 28, 2022:
 - i. Vice Chair G. Clarke moves to accept Agenda with the following amendments. Agenda with amendments approved with no contention.
 1. amending line **V. REPORTS** so that the Director of Development is the first to report
 2. amending line **VI. ACTION ITEMS** to add the swearing in of Johnson Stanley to Student Trustee under Action Items. Trustee H. Torres seconds.
 - ii. Trustee P. Dixon moves to amend the Agenda as amended. Vice Chair G. Clarke seconds. 8 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried. Agenda is approved with amendments.
 1. amending action item **VI. ACTION ITEMS** to include Faculty Senate Board Policy, Faculty Senate Charter, and Academic Calendar.
- IV. **MINUTES:** Chair Kinnamon motions to vote on each month's Minutes separately. Approved with no contention.
 - a. April 28, 2022: Treasurer Mike moves to approve April 28, 2022, Minutes with amendments. Vice Chair Clarke seconds. 6 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried to approve April 28, 2022, Minutes as amended.

- i. Discussion: Per VP Ragan, Minutes should be amended to reflect ILOs as “Institutional Learning Outcomes.” In addition, Vice Chair Clarke requested that more thorough Minutes are provided to the Trustees.
- b. May 12, 2022: Vice Chair Clarke moves to approve May 12, 2022, Minutes with amendments. Trustee Paull seconds. 6 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried to approve May 12, 2022, Minutes as amended.
 - i. Discussion: Per VP Ragan, Minutes should be amended to reflect ILOs as “Institutional Learning Outcomes.” In addition, Trustee Torres initially voted to abstain, as they thought they were absent from this meeting. However, Trustee Torres requested to remove their “vote in abstention” and change it with a “vote in favor.” [Count noted in **IV Minutes b** illustrates correction.]
- c. June 2, 2022: Vice Chair Clarke moves to approve June 2, 2022 Minutes. Trustee Paull seconds. 5 votes in favor, 0 vote in opposition, 1 vote in abstention (Trustee Torres). Motion is carried to approve June 2, 2022, Minutes as submitted.
 - i. Discussion: None.
- d. June 23, 2022: Secretary Mike moves to approve June 23, 2022, Minutes. Trustee Tortez seconds. 6 votes in favor, 0 vote in opposition, 1 vote in abstention (Vice Chair Clarke). Motion is carried to approve June 23, 2022, Minutes as submitted.

V. REPORTS:

- a. Director of Development report
 - i. Presentation of Development Plan created with Dr. Ron Stewart and President Townsend
 - ii. Vice Chair Clarke requesting information for in-kind support, especially from events. Director Velazquez will create additional spreadsheets.
 - iii. Student Trustee Johnson Stanley requests to correct the name to Agua Caliente Band of **Cahuilla** Indians.
 - iv. Trustee Paull questions what stakeholders are asking for from CINC. Director Velazquez states that they are looking for non-profit foundations which include fundraising for POC and Indigenous Tribes. They want to bring in story telling and film creating. If a course is offered, they can bring in equipment and internships and funding options. Trustee Paull asks if this would work with course electives? Director Velazquez states that they have a curriculum already created and can turn it into a course
- b. Board Chair Kinnamon report
 - i. Chair Kinnamon acknowledges and thanks the staff and the processing of student enrolling into their courses
- c. President Townsend report
 - i. Appreciation to Twenty-Nine Palms Band of Mission Indians for their continued support
 - ii. October 15: Assemblymember Ramos Press Conference at College of the Desert – Palm Springs
 - iii. President Townsend presented the 2022-23 Budget.
 - 1. Vice Chair Clarke questioned why the Ops and Programs budget was lower than before. President Townsend stated that accounts needed to be cleaned out and that there were some contracts that were put into Ops and Programs that had to be removed

2. Vice Chair Clarke questioned the \$180K breakdown of Adjunct Faculty cost. President Townsend explained that the cost is based on a per faculty cost of \$6k per course (12 courses for Fall, 12 courses for Spring and 6 courses for Summer; totaling 30 courses at \$6K).
- iv. CINC's 2020-21 and 2021-22 audits and taxes are underway
 1. Trustee Paull questioned if CINC has paid AIHEC. President Townsend stated that the budgeted item is in the initial plan, and that for the membership to be effective for CINC to be a member, we must reach candidacy status. AIHEC is the gatekeeper of the BIA and BIE funds
 2. Treasurer Mike questioned where the Amazon Smile funds were located. President Townsend indicated that they are found in the "uncategorized income."
- d. Vice President Ragan Report
 - i. Provided their report on Adult Education and on Academics
 1. Vice Chair Clarke questioned about CINC having a book fair or book drive for the library
 2. Trustee Paull asked if we have a pipeline with UCR. VP Ragan stated that we have many pipelines such as UCR and CSUSB. President Townsend added that CINC prefers the universities and colleges to have a strong Native support program, such as UCR. Trustee Paull asked if we invited Josh Gonzalez from UCR. VP Ragan indicated that CINC reaches out to UCR but to no avail.
 3. Trustee Dixon spoke about the Indian Health Consortium through the Native American Research Center. Trustee Dixon will send the information to the rest of the Trustees
 4. Trustee Dixon inquired about the Academic Senate. VP Ragan responded that he would address it during the Action item discussion

VI. ACTION ITEMS:

- a. Swearing in of Lorna Johnson Stanley as Student Trustee: Chair Kinnamon swears in Lorna Johnson Stanley. Student Trustee Johnson Stanley will now be a voting member for all open discussion items. Student Trustee will not be voting or attending closed sessions.
- b. Approval of 2022-23 Budget: Trustee Dixon moves to approve 2022-23 Budget. Trustee Tortez seconds. 8 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried. 2022-23 Budget is approved.
 - i. Discussion: Vice Chair Clarke asked about what happens when other donations start coming in and if CINC will have an opportunity to adjust these budgets. President Townsend indicated that the budget can be amended and proposed for approval. President Townsend indicated that the reduction in general operations is due to the removal of the Contracts (employee benefits, insurances, liabilities, etc.), memberships, and subscriptions as line items from the operational budget. Trustee Dixon asked about why the adjunct faculty budget jumped. President Townsend noted that faculty adjunct were paid by College of the Desert (COD)'s COVID funds. However, with this new academic year, CINC will have to budget it in as an expense

- c. Approval of 2022-23 BOT Meeting Schedule (4th Thursday of every month at 6PM): Vice Chair Clarke moves to approve 2022-23 BOT Meeting Schedule with amendments. Trustee Dixon seconds. 8 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried.
 - i. Discussion: In lieu of November 24, 2022 (holiday) and December 22, 2022, Trustees agreed to meet on December 15, 2022
- d. Approval of 2022-23 Academic Calendar: Vice Chair Clarke moves to approve the 2022-23 Academic Calendar with amendments. Trustee Dixon seconds. 8 votes in favor, 0 vote in opposition, 0 vote in abstention. Motion is carried. 2022-23 Academic Calendar is approved with amendment.
 - i. Discussion: Trustees requested the change of Indigenous Peoples Day to Native American Day. Vice Chair Clarke also requested to amend the calendar to include California Indian Day on September 23. Trustee Dixon raised a question about Summer Schedules. Chair Kinnamon noted that Summer Schedules were discussed by a separate committee. Trustee Paull requests that the calendar aligns and mirrors COD's academic calendar. Trustee Dixon added that with COD not having California Indian Day or Indigenous People's Day, CINC should add it to the Academic Calendar and put asterisks on it
- e. Approval of Board Policy (BP) 4005 - Academic Senate: Trustee Dixon moves to table BP 4005 – Academic Senate. Vice Chair Clarke seconds. BP 4005 – Academic Senate is tabled with no objections.
 - i. Discussion: VP Ragan noted that the BP is largely based off of COD's BP. Trustee Dixon articulated that the BP was not faculty friendly. VP Ragan suggested that a committee be created to meet and review the document so that it can be voted on in the next meeting. The Committee members consists of Secretary Mike, Trustee Dixon, Vice President Ragan, and Faculty Rep Collister. Marli will schedule. Chair Kinnamon requested that the Committee looks at the 11 items, as the Board relies on the Academic Senate. Chair Kinnamon indicated that the Academic Senate is driven by faculty recommendations and not by administrative staff.
- f. Approval of Academic Senate Charter: As **IV. ACTION ITEM: e.** is tabled, discussion on approval of Academic Senate Charter did not occur and has also been tabled.

VII. OPEN FLOOR:

- a. Assemblymember Ramos Press Conference – October 15, 2022, COD Palm Springs campus. President Townsend kindly requests that the Trustees attend
- b. Gathering Under the Stars – November 5, 2022, UCR Palm Desert campus
- c. Student Trustee Rep – Student fundraising event on November 12, 2022, where they will have an Alumni donate a food truck. Trustee Paull asks if COVID protocols need to be followed. President Townsend noted that CINC has a COVID Policy for Staff, and that we follow UCR Palm Desert protocols for CINC Staff. Students follow COD COVID Policies. Student Trustee Johnson Stanley asked if it is CINC's preference to encourage masks, even if they aren't on campus. President Townsend stated yes, and that CINC staff will provide the students with masks. Trustee Dixon indicated that Palomar College is starting up masks again.

- d. Dragonfly Gala – Trustee Dixon announced that Vice Chair Clarke will be honored at the 2022 Dragonfly Gala. President Townsend noted that we have an additional seat left at our table
- e. Faculty Senate Rep – no report presented

VIII. NEXT MEETING:

August 25, 2022, at 6PM

- IX. ADJOURN:** Vice Chair Clarke moves to adjourn with no objections. Meeting adjourns 8:24pm.

Approved By:  _____
Dineen Mike, Board of Trustees Secretary, California Indian Nations College