

# MINUTES



## Regular Meeting of the Board of Trustees

Date: October 24, 2019  
Time: 6:00 p.m. (started 6:41 p.m.)  
Location: 75080 Frank Sinatra Drive, Palm Desert, CA 92211

### Attendees:

Dixon, Patricia – Board Member (via phone)	Mike, Dineen – Board Secretary
Dullien, Starley – Board Vice Chair	Mike, Theresa – CINC Visionary
Dullien, Thomas – Board Member	Paull, Robert – Board Treasurer
Mariano, Ryan – CINC AOS & Recorder	Przeklasa, T. Robert – CINC VP Academics
Mike, Darrell – Board Chair	

### Invocation:

**I. CALL TO ORDER:** *Chair calls to order at 6:41pm.*

**I. AGENDA:**

a. Approval: *Vice Chair S. Dullien moves to approve Agenda, Trustee T. Dullien seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. Agenda is approved with a unanimous vote. Motion carried.*

**II. MINUTES:**

a. Approval: *Trustee P. Dixon moves to approve Minutes with revisions noted, Vice Chair S. Dullien seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. Unanimous approval. Minutes with revisions noted is approved with a unanimous vote. Motion carried.*

**III. COMMENTS FROM THE GENERAL PUBLIC:** *no one present*

Persons who wish to speak to the Board of Trustees (Board) should complete a "request" to address the Board and present it to the Secretary of the Board.

**IV. REPORTS:** *President Townsend unavailable due to illness. Reports presented by VP Academics T. Robert Przeklasa and AOS R. Mariano*

- a. CINC Administration
  - i. A/Y Month-end August 31, 2019
  - ii. A/Y Quarter 1: July 01, 2019 to Sept 30, 2019
- b. CINC Academics
- c. Student Services

**V. CONSENT AGENDA:** *All Policies crossed out were pulled from Consent Agenda. Chair D. Mike moves to approve Board Policies under Consent Agenda. Trustee T. Dullien seconds.*

6 votes in favor. 0 votes in opposition. 0 votes in abstention. Board Policies under Consent Agenda is approved with a unanimous vote. Motion carried.

**a. Administrative Policy Approval:**

- ~~1. AP 3711: Conflict of Interest – Employee~~
- ~~2. AP 3712: Conflict of Interest – Reporting~~

**b. Board Policy Approval:**

- ~~1. BP 2010: Board Membership~~
- 2. BP 2015: Student Trustee**
- ~~3. BP 2105: Election of Student Board Members~~
- 4. BP 2715: Code of Ethics/Standards of Practice – Trustees**
- ~~5. BP 3711: Conflict of Interest – Employees~~
- ~~6. BP 5500: Standards of Student Conduct~~
- 7. BP 5550: Academic Integrity**
- 8. BP 6100: Delegation of Authority**
- ~~9. BP 6150: Designation of Authorized Signatures~~
- ~~10. BP 6200: Budget Preparation (Pulled by VP Przeklasa prior to Consent Agenda review)~~
- ~~11. BP 6250: Budget Management (Pulled by VP Przeklasa prior to Consent Agenda review)~~
- ~~12. BP 6400: Financial Audit (Pulled by VP Przeklasa prior to Consent Agenda review)~~

**VI. ACTION ITEMS:** *Pulled Policies moved to Action Items below*

- a. 2018 Tax Return:** *Trustee T. Dullien moves to approve 2018 Tax Return. Vice Chair S. Dullien seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. 2018 Tax Return is approved with a unanimous vote. Motion carried.*
- b. MOA from COD:** *Trustee T. Dullien moves to leave MOA from COD as is. Trustee D. Mike seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. MOA from COD is approved with a unanimous vote. Motion carried.*
- c. AP 3711: Conflict of Interest – Employee:** *Trustee P. Dixon moves to approve AP 3711: Conflict of Interest – Employee. Vice Chair S. Dullien seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. AP 3711: Conflict of Interest – Employee is approved with a unanimous vote. Motion carried.*
- d. AP 3712: Conflict of Interest – Reporting:** *VP Przeklasa pulls AP 3712: Conflict of Interest – Reporting. Requests for Trustee recommendations to be sent to VP Przeklasa by November 1.*
- e. BP 2010: Board Membership:** *Trustee T. Dullien moves to approve BP 2010: Board Membership. Vice Chair S. Dullien seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. BP 2010: Board Membership is approved with unanimous vote. Motion carried.*
- f. BP 2105: Election of Student Board Members:** *Board of Trustees pull BP 2105: Election of Student Board Members until administrative procedure is presented.*

- g. **BP 3711: Conflict of Interest – Employees:** Vice Chair S. Dullien moves to approve BP 3711: Conflict of Interest – Employees pending revision. Trustee T. Dullien seconds. 6 in favor. 0 in opposition. 0 abstentions. BP 3711: Conflict of Interest – Employees in approved pending revision with a unanimous vote. Motion carried.
- h. **BP 5500: Standards of Student Conduct:** Board of Trustees pull BP 5500: Standards of Student Conduct until AP 3712 is established.
- i. **BP 6150: Designation of Authorized Signatures:** Trustee T. Dullien moves to approve BP 6150: Designation of Authorized Signatures pending revisions. Vice Chair S. Dullien seconds. 6 votes of approval. 0 votes of opposition. 0 abstentions. BP 6150: Designation of Authorized Signatures is approved pending revisions with a unanimous vote. Motion carried.

**VII. OTHER**

- a. *Reminder to Trustees to make recommendations for additional board members to make the 11 board member minimum.*

**VIII. ADJOURN:** Trustee T. Dullien motions to Adjourn. Trustee R. Paull seconds. 6 votes in favor. 0 votes in opposition. 0 abstentions. Motion carries. Adjourned at 8:45pm

Approved By: \_\_\_\_\_



Dineen Mike, Board of Trustees Secretary, California Indian Nations College